INSTRUCTIONS FOR 4% LEGAL RESIDENCE APPLICATION

FOR ANY QUESTIONS CALL THE HORRY COUNTY ASSESSOR'S OFFICE AT
843-915-5040

Other offices will not be able to answer your questions accurately – Call the *Assessor's* Office

GENERAL INFORMATION

- You can locate your PIN (personal identification number) here http://www.horrycounty.org/apps/LandRecords
- All questions *must* be answered completely and all required documents/proof *must* be supplied
  - Incomplete applications or those missing supporting documents/proof will not be processed
- Provide a written explanation if information/documents are not available
  - We will perform further research and verification and contact you if necessary
- If married, your spouse must agree/accept and provide all required documentation even if he or she has no ownership of the property and/or does not occupy the property

MINIMUM REQUIRED DOCUMENTATION

Attach legible *copies* of required documents and proof

- SC Driver's License/Identification card for all owner occupants AND spouse
- SC motor vehicle registration showing current address for all owner occupants AND spouse
  - *For company cars – provide registration showing business address*
- Tax returns: ***Redacted*** copy of first three pages of most recently filed Federal income tax return (1040 and Schedules 1 & E if applicable) And ***Redacted*** copy of most recently filed SC income tax return. For SC income tax returns we will need the first three pages and the Schedule NR if applicable.
  - *See example on reverse for how and what to redact on your tax returns*
  - Returns for both owner-occupant AND spouse must be supplied
  - If you have ***filed an extension,*** provide most recently filed complete federal/state return AND a copy of your filed extension. Your complete returns may be requested later
  - If you have any questions about how we protect your information call the Horry County Assessor's office at (843) 915-5040
- If separated or divorced: provide court ordered separate support & maintenance agreement or divorce decree
- For active duty MILITARY ONLY- provide the following: Military Identification, copy of current orders, copy of current Leave and Earnings Statement (LES). ***Redacted*** income information from LES
  - Military members AND their spouses must provide driver's license(s), vehicle registration(s) and voter registration(s) regardless of where licensed or registered
- Additional documentation must be provided where applicable
  - i.e. copies of: trusts, bond for title, operating agreement for single member LLC's, etc.
- If you do not have the required documentation and proof but still feel you qualify, call the Assessor's office and we will be happy to discuss your situation with you

IF YOU HAVE QUESTIONS – CALL THE ASSESSOR'S OFFICE
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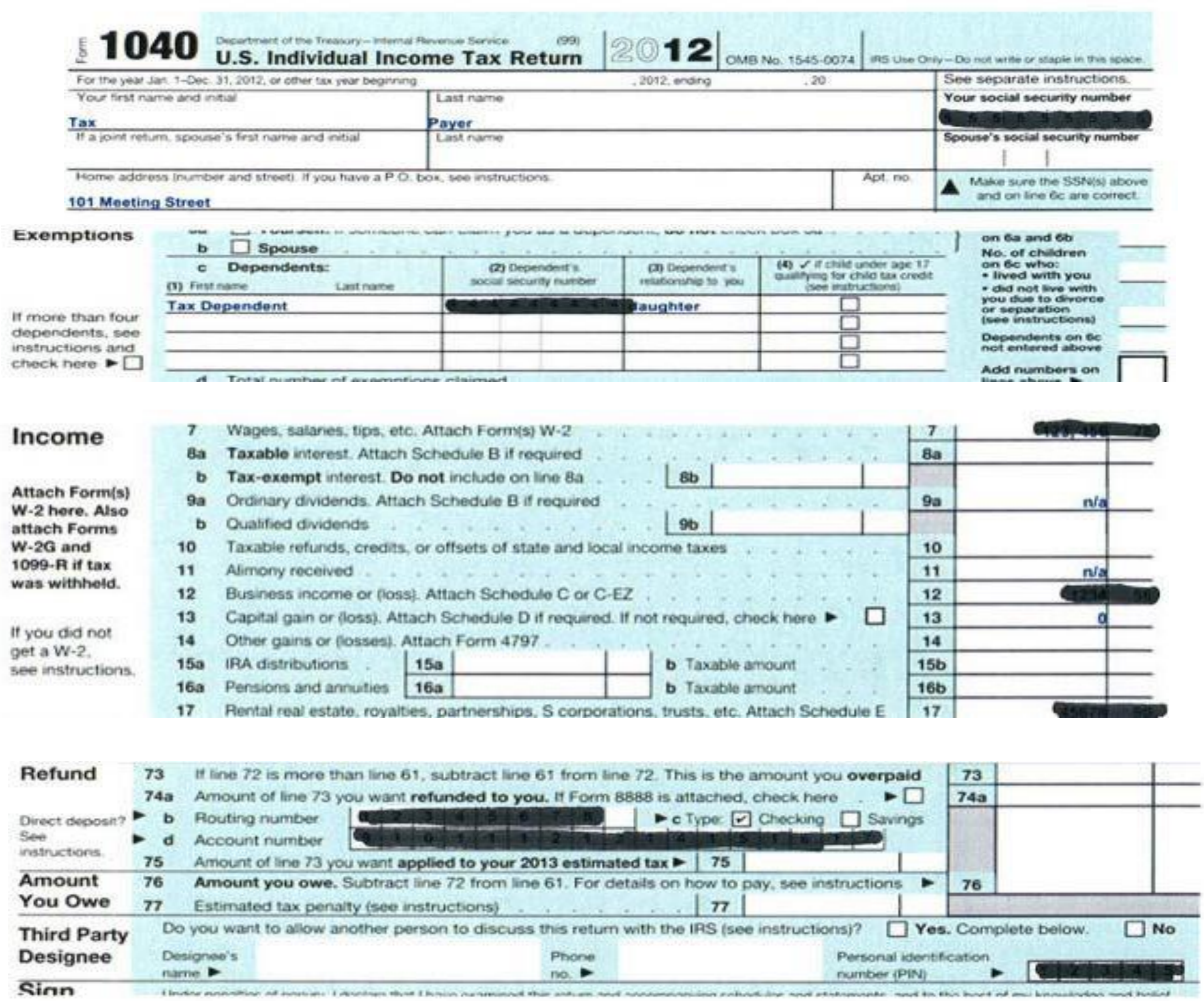
HOW TO REDACT YOUR TAX RETURNS:

Redact the return as shown (SC and other state returns have similar information to the 1040) using a heavy marker or pen to cover up:

If a line is blank – leave it blank.
If a line is filled in with a zero – leave the zero.
If a line contains an N/A – leave the N/A.

The income amounts (dollar figures) are typically not needed for this process but it *is* necessary during the approval process for the Assessor's Office to know if some lines contained data. Therefore, do not cover up the lines with plain paper and do not fold the form when copying to hide the income lines.

If you have any questions about redacting or about what parts of the returns are needed, call the *Assessor's* Office at 843-915-5040. Customer service representatives will be happy to assist you and answer your questions.



Form 1040 Department of the Treasury—Internal Revenue Service (99) U.S. Individual Income Tax Return 2012 OMB No. 1545-0074 IRS Use Only—Do not write or staple in this space.

For the year Jan. 1–Dec. 31, 2012, or other tax year beginning , 2012, ending , 20 See separate instructions.

Your first name and initial: Tax | Last name: Payer | Your social security number: [redacted]

If a joint return, spouse's first name and initial | Last name | Spouse's social security number

Home address (number and street). If you have a P.O. box, see instructions. 101 Meeting Street | Apt. no. | Make sure the SSN(s) above and on line 6c are correct.

Exemptions b Spouse; c Dependents: (1) First name Last name: Tax Dependent | (2) Dependent's social security number: [redacted] | (3) Dependent's relationship to you: daughter | (4) ✓ if child under age 17 qualifying for child tax credit (see instructions)

If more than four dependents, see instructions and check here ▶ ☐

Income

7	Wages, salaries, tips, etc. Attach Form(s) W-2	7	[redacted]
8a	Taxable interest. Attach Schedule B if required	8a	
b	Tax-exempt interest. Do not include on line 8a	8b	
9a	Ordinary dividends. Attach Schedule B if required	9a	n/a
b	Qualified dividends	9b	
10	Taxable refunds, credits, or offsets of state and local income taxes	10	
11	Alimony received	11	n/a
12	Business income or (loss). Attach Schedule C or C-EZ	12	[redacted]
13	Capital gain or (loss). Attach Schedule D if required. If not required, check here ▶ ☐	13	0
14	Other gains or (losses). Attach Form 4797	14	
15a	IRA distributions 15a; b Taxable amount	15b	
16a	Pensions and annuities 16a; b Taxable amount	16b	
17	Rental real estate, royalties, partnerships, S corporations, trusts, etc. Attach Schedule E	17	[redacted]

Attach Form(s) W-2 here. Also attach Forms W-2G and 1099-R if tax was withheld. If you did not get a W-2, see instructions.

Refund
73 If line 72 is more than line 61, subtract line 61 from line 72. This is the amount you overpaid — 73
74a Amount of line 73 you want refunded to you. If Form 8888 is attached, check here ▶ ☐ — 74a
Direct deposit? See instructions. ▶ b Routing number [redacted] ▶ c Type: ☑ Checking ☐ Savings
▶ d Account number [redacted]
75 Amount of line 73 you want applied to your 2013 estimated tax ▶ 75

Amount You Owe
76 Amount you owe. Subtract line 72 from line 61. For details on how to pay, see instructions ▶ 76
77 Estimated tax penalty (see instructions) 77

Third Party Designee Do you want to allow another person to discuss this return with the IRS (see instructions)? ☐ Yes. Complete below. ☐ No
Designee's name ▶ Phone no. ▶ Personal identification number (PIN) ▶ [redacted]

Sign

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or visit www.horrycounty.org for forms, contacts and further information