FIFTEENTH CIRCUIT SOLICITOR
HORRY & GEORGETOWN COUNTIES

15th Circuit Treatment Court: Employment Verification Timesheet

IMPORTANT NOTICE TO EMPLOYER AND CLIENT:

This Employment Verification Timesheet is an official court document that will be maintained in the client's official court record. Providing false information on any part of this document could result in a charge of perjury or other legal action against the employer and/or the Treatment Court client.

By initialing below, you acknowledge that you have read and understand the foregoing.
(_____) Employer's Initials (_____) **Treatment Court Client's Initials**
*****This Employment Verification Timesheet is not valid unless it contains Employer and Client's initials.***

*****Please contact Director Candy Townsend at 843-915-5695 for additional information.***

Place of Employment: _____Phone No: _____

Address: _____

Contact Person _____Title: _____

Describe job duties and performance.

_____

_____

Date Worked	Time Began	Time Ended	Hours Worked	Supervisor's Signature	Client's Signature
2-14-16	8:00 a.m.	1:00 p.m.	5 hours	Jane Smith	John Jones

Total Hours Worked _____

Important Disclaimer: The 15th Circuit Treatment Court does not encourage or promote non-traditional forms of employment. It is the Treatment Court client's responsibility to file federal, state and local income taxes returns as required by law. Failure to do so could lead to your prosecution under federal, state and local laws.