

**HORRY COUNTY  
APPLICATION TO THE CONSTRUCTION BOARD  
OF ADJUSTMENTS AND APPEALS**

**Referenced Permit # (s)** \_\_\_\_\_

**INSTRUCTIONS:** Please fill out this application form completely. Attach any pertinent materials that may help the board members to better understand your request, ie. photos, maps, drawings, etc. Failure to follow these instructions may result in rejection of your application.

1. Property Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Ph#: \_\_\_\_\_ Work Ph# \_\_\_\_\_

2. Applicant: (if different) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Ph#: \_\_\_\_\_ Work Ph# \_\_\_\_\_

3. Property Location: \_\_\_\_\_

Tax Map Parcel \_\_\_\_\_ Lot \_\_\_\_\_ Street \_\_\_\_\_

4. Ordinance or Code being appealed or from which a variance is requested:

A. Standard Codes Section(s) \_\_\_\_\_

B. Flood Ordinance Section(s) \_\_\_\_\_

C. Sign Ordinance Section(s) \_\_\_\_\_

D. Electrical Ordinance Section(s) \_\_\_\_\_

E. Barrier Free Design Section(s) \_\_\_\_\_

F. Others Section(s) \_\_\_\_\_

5. If this is an appeal, please state the nature of your appeal. (Attach additional copies if needed.)

6. Please describe each variance and how it differs from the requirements. (Attach additional sheets if needed.)

7. What extraordinary and exceptional conditions exist that would create an extreme hardship if this variance is not granted? (Attach additional sheets if needed.)

8. To avoid a variance condition, have you considered an alternate method of accomplishing what you desire that meets with the intent of the code/ordinance?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. How would the variance not cause detriment to the public good or pose a health or safety hazard to the occupant(s) of the building?

**NOTE:**

In order for the Board to hear the variance request, **the owner must** be present at the scheduled meeting.

All applications must be submitted at least ten days prior to the meeting.

I hereby agree to abide by all conditions imposed by the County of Horry in the granting of this variance. I understand that such conditions apply to the property and are a right or obligation transferable by sale.

I affirm that in all other respects this property will conform to all other codes and ordinances.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Property Owner