Planning & Zoning Department

1301 2nd Ave. Ste. 1D-09
Conway, SC 29526

Horry County SOUTH CAROLINA
Committed to Excellence

Phone: 843-915-5340
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www.horrycountysc.gov

DESIGN MODIFICATION APPLICATION

Date Filed_____ ***Email applications to expediters@horrycountysc.gov***

1. **Complete the application in its entirety (incomplete applications will not be processed);**
2. **The property owner(s) as listed on the current tax records at the time of submittal must sign this application. In addition, if the property is located within a subdivision with a legal and active Home Owners Association (HOA), approval of the HOA must be provided with the application.**

APPLICANT: (May be Property Owner or Designated Agent)_____

PROPERTYADDRESS:_____

PIN No. _____ -___-____-_____ **Zoning District:** _____ **Subdivision:**_____ **Acreage:**_____

DESCRIPTION OF REQUEST:_____

_____

_____

_____

_____

_____

_____

Give the section(s) of the Horry County Land Development Regulations that apply to your application. _____

_____

Are There Restrictive Covenants on This Property That Prohibit or Conflict With This Request? Y N

PROPERTY OWNER(S) NAME(S)_____

Address: _____

Telephone: _____(Work)_____(Home)_____(Cell)_____

(E-mail) _____

_____ _____

PROPERTY OWNER(S) SIGNATURE **DATE**

Plats (plans) provided with application are for Planning Commission benefit and will not be reviewed by staff for additional regulatory infractions. Applicants are advised but not required to submit their plats (plans) for review prior to application, as additional issues may be detected in the course of a formal review.

DESIGNATION OF AGENT (If the Property Owner Wishes To Appoint an Agent to Represent Him or Herself)

Agent's Name**:** _____

Address: _____

Telephone: _____(Work) _____(Home)_____(Cell)

I hereby appoint the person(s) listed above as agent to act on my behalf for the purpose of filing such application for a design modification as he/she shall deem necessary and proper.

_____ _____

PROPERTY OWNER(S) SIGNATURE **DATE**

PLANNING AND ZONING DEPARTMENT USE ONLY

Have Survey:	Y	N	Property Owner (s) Have Signed:	Y	N
Have HOA Approval (If Applicable)	Y	N	Application fee has been paid:	Y	N

_____ _____

Staff Signature Date