Community Development Block Grant COVID-19 (CDBG-CV) & American Rescue Plan Act (ARPA) Public Service and Housing Proposal Pre-Application

Application Release:	**Monday, October 25, 2021**
Application Overview Webinar:	**Friday, October 29, 2021 – 10 AM**
Pre-Application (Required) Due:	**Wednesday, November 10, 2021 - 5 PM**
Invitations for Full Applications:	**Monday, November 15, 2021**
Deadline for Questions:	**Thursday, November 18, 2021 – 5 PM**
Full Application Due:	**Friday, December 3, 2021 - 5 PM**

Horry County is now accepting pre-applications for public service and housing projects to be funded through Community Development Block Grant COVID-19 (CDBG-CV) and/or American Rescue Plan Act (ARPA) funding.

The U.S. Department of Housing and Urban Development (HUD) has allocated supplemental Community Development Block Grant (CDBG-CV) Program funds to Horry County to respond to the COVID-19 pandemic. Additionally, funds have been made available through the American Rescue Plan Act (ARPA) for public service and housing projects. CDBG-CV funds will also be made available for public service projects that prevent, prepare for, or respond to the coronavirus pandemic (COVID-19). The CDBG-CV funds are authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. Additionally, Horry County will receive $68.8 Million in ARPA funds, of which up to $8.2 Million will be made available to agencies for eligible public service, housing, and infrastructure projects. ARPA funds are authorized under the American Rescue Plan Act of 2021, which provides State and Local Fiscal Recovery Funds to support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery.

Public service application submissions should consist of an eligible public service activity that **prevents, prepares for, or responds to the Coronavirus (COVID-19).** Alternatively, project proposals not aligning with the requirements of CDBG-CV may be eligible for funding consideration through ARPA. Examples of eligible public service projects may include, but are not limited to, housing counseling to prevent displacement, booster shot access coordination, job loss prevention and job training, daycare and after school programs, medical supplies development and delivery, social, emotional and mental health services, community health workers or benefits navigators, community violence interventions, services to foster youth or families involved with the child welfare system, substance use services, internet access programs, and food systems development and delivery.

Eligible entities include public, non-profit and for-profit organizations that have the demonstrated capacity to undertake the proposed project. Applications from individuals are not permitted under this solicitation. Projects should be designed to deliver benefits primarily to residents of unincorporated Horry County.

Please be advised that Horry County funding awards **WILL NOT** pay for the following:

- General organizational operating costs
- Salaries of supervisory personnel (salaries of direct staff involved in the project are eligible). If salaries of direct staff are included, only the time spent directly on project-related activities is eligible for reimbursement.
- Overhead costs (rent for office space, utilities, telephone, etc.) will not be reimbursed through the grant unless dedicated EXCLUSIVELY to the use of the funded activity. There will be no pro-rating of such expenses.
- Food, unless essential to the proposed client services such as nutrition and food preparation classes, a food bank, or food delivery.
- Capital improvements, such as facility maintenance and repair, are not eligible.

Projects directly resulting in the creation or retention of affordable housing may be considered for funding prioritization through ARPA. Projects may consist of acquisition, rehabilitation, or new construction resulting in new or retained affordable housing units. Housing projects will be subject to an affordability period, depending upon the amount of funding awarded per unit.

Awards for a funded project, if selected, will be provided on a cost reimbursable basis for eligible activities undertaken after execution of a grant agreement with the subrecipient. Work that is contracted for prior to the execution of the agreement with the County or that has not been competitively procured cannot be paid with CDBG-CV/ARPA funds. This includes construction as well as professional services. **All items purchased with CDBG-CV/ARPA funds must be competitively procured, whether by bid or quote, as specified in the grant agreement.**

You are invited to submit a pre-application to Horry County Community Development, located at 100 Elm Street, Conway, SC 29526. **Pre-applications are due no later than Wednesday, November 10, 2021 at 5 PM to be eligible for funding consideration.** After initial review of your pre-application, your organization will be contacted if invited to submit a full application for funding.

An application overview presentation and webinar will be held **Friday, October 29, 2021 at 10 AM** in Multipurpose Room B at the Horry County Government and Justice Center, located at 1301 Second Avenue, Conway, SC, 29526. This session will also be broadcast on the Government Access Channel through a virtual session. The streamed session will also be available via the Horry County website http://www.horrycounty.org. A link to the virtual session will be posted on the Community Development website, https://www.horrycounty.org/Departments/CDBG, prior to the workshop. All questions must be submitted in writing to arpa@horrycounty.org. Responses to submitted questions will be provided in the form of an addendum that will be posted on the Horry County website. The last day to submit questions is **Thursday, November 18, 2021 at 5 PM**.

Pre-applications can be downloaded at **https://www.horrycounty.org/Departments/CDBG**. Pre-applications may also be obtained by emailing arpa@horrycounty.org.

Applicants must submit one scanned original of the pre-application by the due date. A scanned electronic copy (PDF preferred) of the pre-application should be emailed to arpa@horrycounty.org by **November 10, 2021 at 5 PM**. Pre-applications that do not arrive by the deadline will not be considered.

Invitations to submit full proposals will be sent by Monday, November 15, 2021, along with instructions for completion of the full application. Instructions for the full application will be customized based on the source of funding that would be most appropriate for the project (CDBG-CV or ARPA). Full applications will be due on December 3, 2021.

Scoring Matrix: Full Applications will be evaluated based on the criteria below.

Impact of Project and Clientele Served	20 points
Organizational Capacity and Experience	20 points
Budget	20 points
Feasibility	10 points
Response to COVID-19/Protection of Public Health	20 points
Project Evaluation	10 points

Total Points: _____/100

Project Applicant

Project Title

Project Information

Project Address(s):	Jurisdiction & Census Block Group:

Project Type
☐ Public Service   ☐ Housing:
                                        ☐ Acquisition
                                        ☐ Rehabilitation
                                        ☐ New Construction

Does the project prevent, prepare for, or respond to Coronavirus?
☐ Yes   ☐ No

Does the project protect public health?
☐ Yes   ☐ No

Please provide a brief description of the proposed project:

Project beneficiaries

Describe the proposed program beneficiaries, to include the location(s) where services will be provided, the number of beneficiaries to be served by the project, and how the project will benefit low to moderate income households.

COVID-19 impacts

Describe how the community to be served by this project suffered disproportionate negative impacts due to the COVID-19 pandemic.

Funding Request

Total funding requested in this application:	$
Amount of funds leveraged for project (Matching funds):	$
Total cost to complete project:	$

Applicant Information

Applicant Legal Name:						
Address:						
Telephone Number:						
Type of Agency:	☐ 501(c)(3)	☐ For Profit		☐ Gov't/Public		☐ Faith-Based
	☐ Other:					
Agency DUNS Number:			Federal Tax ID Number:			
Contact Person:			Contact Person Email:			