



## **CLAIMING SURPLUS FUNDS**

### **If my property is sold at a foreclosure sale, how do I make a claim for any surplus funds that may be available?**

If surplus funds are available, you will receive a Notice of Surplus Funds. You will need to be certain the court is provided a current address and other contact information so you can receive this notice. The Notice of Surplus Funds will contain instructions on filing a claim including a 45-day deadline to submit the claim. The following information must be included with the claim:

1. A copy of your picture on a state issued photo ID.
2. An original [claim document](#) that is signed by you and verified with a notarized signature under seal.
3. Your name, the date your claim arose, the nature of your claim, and the amount of your claim.

The Notice of Surplus Funds will contain additional instructions if there is an estate of a deceased person, claims on behalf of minors or other special circumstances. **This office is available to assist you with the filing of your claim.** Should you have any questions or need additional information please contact this office by email at the following email E-mail ([Walters.Rhonda@horrycountysc.gov](mailto:Walters.Rhonda@horrycountysc.gov)) or telephone at 843-915-7857.

**WARNING: IF YOU ARE APPROACHED BY ANYONE REQUESTING THE ASSIGNMENT OF YOUR CLAIM, DO NOT ASSIGN YOUR CLAIM WITHOUT FIRST SEEKING THE ADVICE OF INDEPENDENT LEGAL COUNSEL. IF YOU ARE UNABLE TO AFFORD INDEPENDENT LEGAL COUNSEL, PLEASE CONTACT SOUTH CAROLINA LEGAL SERVICES AT 843-381-8182.**